

Work Experience 2025- Pupil FAQ's

What work can I do?

Any work experience will have transferable skills you can utilise in the future. Below is a suggested list of a few areas that you can work in:

- ✓ Administration - to include office work, banking, building societies, solicitors and local authorities
- ✓ Construction – to include bricklaying, carpentry and joinery
- ✓ Engineering – to include mechanical and service engineering
- ✓ ICT – to include programming, game design, web design and CAD
- ✓ Catering – to include hotel work, restaurants, takeaways, local authorities and care homes
- ✓ Caring work – to include schools, nurseries, playgroups, hospitals, nursing and retirement homes.
- ✓ Retail – clothing, food and hardware shops
- ✓ Charity work – including shops, local charities
- ✓ Museums, galleries and visitor attractions
- ✓ Hair/Beauty salons

There are also a few areas that you cannot work in because of the potential dangers:

- Work with certain chemicals
- Work with potentially dangerous machinery
- Work at heights, e.g., painter or roof work
- Work with corrosive or flammable liquids
- Hospital settings

If you are unsure as to the suitability of a placement you are advised to discuss the offer with the careers team.

Can I get advice on finding a placement?

Of course, you can contact the careers team and they will be able to advise! Drop-in sessions to provide support will be available to all Year 10 pupils Monday, Tuesday and Friday lunchtimes in the Careers Office.

You can also talk to current Year 11 pupils to see where they went and the experiences they had. Some pupils have gained part time employment from their placements! You can also speak to friends and family to see if they have any opportunities.

How do I contact prospective employers?

You can telephone, write a letter or email. Whichever you feel most comfortable with but do it yourself, it looks better than your next of kin completing it. If you need support making the first step, please contact careers@camshill.com

Can I work with a family member at their workplace?

Yes – please seek permission from your employer/HR department.

What are the guidelines around Insurance?

Employers are able to take pupils under the age of 16 providing they have Employer Liability Insurance. The following links will provide useful information:

[Young people at work - work experience - HSE](#)

[Young workers – Advice for young people at work \(hse.gov.uk\)](#)

[Young workers – Advice for schools and colleges \(hse.gov.uk\)](#)

[Young workers – Advice for work experience organisers \(hse.gov.uk\)](#)

Is it true that I won't be able to work in a hospital setting?

Yes - the legal rules around this type of work setting mean that usually no one under the age of 18 can be given such a placement. There may be opportunities to work in related type areas such as at a Pharmacy or in an administrative role in a Dentist or Doctor's Surgery, (very sought after!) or at a retail outlet, (charitable or otherwise), within the grounds of a Hospital but these sort of placements are the 'closest' the law allows at your age.

What should I do if I am ill during the week and too unwell to attend?

Parents should contact the school via the normal absence reporting line to inform us that you are unwell and cannot attend. Parents should also contact the employer to inform them that you will not be attending and discuss when you are likely to return.

Can I stay at home if I am not successful in finding a placement?

All pupils must either attend a placement that has been confirmed by the school or be in school. Pupils who do not go on a placement and remain at home will be considered to be absent from school and an 'unauthorised absence' will appear on your records.

As a parent/carer, how can I help my child to get the most out of their work experience placement?

Make sure they know:

- ✓ Where they are going and how to get there
- ✓ Who to ask for on arrival
- ✓ Start, finish and break times
- ✓ Arrangements for lunch, packed lunch/money
- ✓ What they should wear

During the placement, please ensure students:

- ✓ Attend their placement and are punctual
- ✓ Notify the school and employer if they are unable to attend
- ✓ Understand the goodwill of the employer and are realistic in what to expect
- ✓ Are encouraged to have a positive attitude